

Format for Register Maintenance

Departmental Record of Paper Setting & Checking Activities

Sr. No.	Name & Date of Examination	Name & Sign of Paper Setter	Name & Sign of Paper Checking Examiners	Sign of H.O.D.	Sign of Examination Coordinator

After every exam get it verified by CIE coordinator and their sign of principal for final documentation.

Sample format to be followed by dept

PRINCIPAL
M.A. M's, Sumatibhai Shah
Ayurved Mahavidyalaya,
Hadapsar, Pune- 411 028.
Examination Coordinator

[Handwritten signature]

(Prof. Dr. Pranita Joshi-Deshukh)

Principal

