

No. 10

Certificate of Registration



सत्यमेव जयते

The Societies Registration Act, 1860
(ACT XXI OF 1860).

Registration No. BOM/359/PN.

IT IS HEREBY CERTIFIED THAT "Maharashtra
Arogya Mandal"

has this day been duly registered under the Societies
Registration Act, XXI of 1860.

Given under my hand this
12th day of October 1960.

S. D. J. J. J.
Assistant Registrar of Societies,
Poona Region.



T. J. J. J.
for Maharashtra Arogya Mandal
K. J. J. J.
Joint Secretary

Certificate of  Registration No 60842

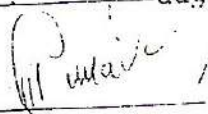
It is hereby certified that the Public Trust described below has this day been duly registered under the Bombay Public Trusts Act, 1950 (Bom. XXIX of 1950), at the Public Trusts Registration Office, Poona Region, Poona.

Name of Public Trust Maharashtra Arogya Mandal

Number in the Register of Public Trusts F 230 (Poona)


Certificate issued to Shri. Sitaram Tukaram
Gujar,

Given under my hand, this 5th day
of April 1951

Signature 
Designation Assistant Charity Commissioner
Poona Region, Poona.

True Copy

For Maharashtra Arogya Mandal

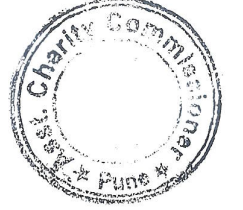
Joint Secretary 

MAHARASHTRA AROGYA MANDAL

Hadapsar, Pune 411028.

C.R.No.144
EX23

अर्ज क्र. 419115 (Registered under Societies Registration Act, 1860.)
अर्जदाराचे नाव: कलम No. Bom. /3 59 / PN.)
नकल दिनांक: 28/10/11
नकल दिली तो दि.: 28/10/11
Public Trust Registration No. F-230 (Poona)



28/10/11
अधीक्षक

सार्वजनिक न्याय नोंदणी,
कार्यालय पुणे विभाग पुणे

Aims Objects
& Constitution

Certified copy



Maharashtra Arogya Mandal

Hadapsar, Pune 411 028.



1) Name

The name of the institution shall be Maharashtra Arogya Mandal (Hereinafter called MAM).

2) Registered Office

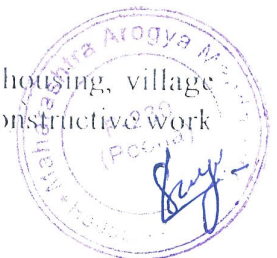
The registered office of the Mandal shall be situated at S.No.165-A, Malwadi, Hadapsar, Pune 411028.

3) Sphere of activity

The work of the MAM shall primarily be conducted in the mofussil areas of the State of Maharashtra and may be extended to towns and urban areas, as and when considered necessary by the Executive Committee.

4) Aims and Objects

- a) To provide medical, public health and family welfare services to the public irrespective of caste, creed, religion and sex at reasonable rates and free to the deserving.
- b) To establish, conduct and manage the Sane Guruji Arogya Kendra at Hadapsar and such other hospitals at other places when and where possible.
- c) To impart education in different systems of medicine, public health, organise courses, held examination and issue certificates.
- d) To educate the masses in health, hygiene and nutrition by all round suitable methods and ways.
- e) To undertake research in medicines, public health and Family welfare planning & problems concerned with rural development.
- f) To establish, control, direct, takeover, conduct supervise, develop, manage and/or assist or join in the establishment, control, direction, development and management of dispensaries, schools institutions and bodies for giving or imparting any kind of education, training in all branches of medical profession or science.
- g) To work for agricultural and economic development, social cultural upliftment and welfare of the people especially in rural areas and do such other things as would promote the betterment of the peoples, health and co-operate with similar activities.
- h) To promote rural water-supply, sanitation, low income housing, village roads, establishment of reading rooms, libraries and other constructive work



for comprehensive rural uplift and amelioration of conditions in rural areas.

- i) To promote and advance rural development in such way as may be thought fit, including the encouragement and formation of training centres, service units etc. for the development of agriculture in all its aspects by the application of modern technique.
- j) To impart vocational or professional training in rural sanitation, medical and social work, agriculture, cottage and small scale industries, crafts, technical and electronics.
- k) To conduct schools & colleges for pre-primary, primary, secondary and professional education.
- m) To promote child welfare by establishing and maintaining home/homes for orphan and destitutes.

Rules & Regulations

5) Membership

There will be following classes of members -

- a) Founder Members : Founder members are those persons who took up an active interest in the establishment of MAM and are as the members of the MAM at the time of its formation.
- b) Honorary Members : Honorary members are those persons whose help, guidance and services are considered to be valuable to the MAM. Hon. consultants, Doctors, Specialist, Social workers, Agriculturists, Engineers, Educationists, Management experts, Legal advisers who are taken up on the panel by Executive Committee and are working on panel for more than three years will be Honorary Members for the term of appointment. They are eligible to be elected as office bearers.
- c) Institution Members : Any registered institution, private or public limited company, registered association or organization, co-operative societies interested in sponsoring the aims and objects of MAM may be admitted as institution member after receiving donation of Rs.50,000/- or more. Such institution will nominate one representative for General Body. Institute members shall elect one from them to the executive committee.
- d) Donor Members : The Executive Committee may admit any person as donor member who is found fit by the Executive Committee for admission as such considering his contribution or help to promote aims and objects and contributes Rs. 25,000/- as donation.
- e) Sympathiser Members : The present Sympathiser members shall continue as sympathiser members. and there shall be no new enrolment of sympathiser members.

Existing Sympathiser members shall elect 10 members from themselves. They will attend General Body Meetings and shall have voting rights.



10 elected sympathiser members shall elect one out of them as their representative to the Executive Committee.

g) Associate Members : Associate Members are the representatives if any from following.

iii) One representative of Sakhar Kamgar Hospital Trust, Shrirampur, Dist. Ahmednagar will continue as executive committee member by reciprocal arrangements.

h) A person will be enrolled as a member in clause 5(b) to 5(e), as the case may be, on being admitted by the executive committee, under the powers conferred on the executive committee by Rule No. 11(A) (a) of these rules.

6) Disqualification & Removal of a Member :

a) A member shall be disqualified as a member if, being an institutional member, the institution is wound up under a Court order or Resolution or, being a body of person, such body of persons is desolved, woundup or adjudicated insolvent.

b) Being an individual, he is adjudicated insolvent or is convicted of any cognizable offence under the Indian Penal Code, involving moral turpitude or his behavior is found to be of such a nature as harmful or prejudicial or derogatory to the interest of MAM. Such a member shall be liable to be removed and his membership is liable to be terminated by a simple majority decision of the Executive Committee.

c) In case of Honorary members/ permanent employees as long as they are in service. If any one resigns or discontinues he/she ceases to be member.

d) By resignation - when accepted by the Executive Committee.

7) Management :

The following shall be the authorities of MAM.

1. General Body.

2. Executive Committee.

4. Sub Committees.

4.1 Hospital Committee

4.2 Local Mamaging Committee for College

4.3 School Committee

8) General Body :

The General Body of the MAM shall be constituted of the following.



- a) All Founder Members
- b) All Honorary Members.
- c) One nominee representative of each Institution Member.
- d) All Donor Members.
- e) 1/5 or 10 whichever is less from amongst the sympathizer Members.



9) Powers, Duties and responsibilities of the General Body.

A) It shall meet every year. The routine business of the General body is as follows.

- i) To pass the Annual report and Audited Statements of Accounts of all the units.
- ii) To declare the members elected to the executive committee.
- iii) To elect the President, one Vice-President from the members of General Body.
- iv) To appoint an Auditor and fix his remuneration.
- v) To grant certificates and titles.
- vi) Any member who desires to solicit information of affairs of the trust, shall send such question to the Secretary 10 days before the meeting and any member who desires to table any resolution before General Body shall send the resolution to Secretary 10 days before the meeting and the same if approved by the executive committee shall be tabled before General Body. Additional agenda arising out of the same shall be given to the members at the place of meeting.
- viii) To lay down the policy of trust and give necessary instructions to executive committee and sub committees.
- ix) To approve rules of different elections.

B) 15 days notice will be given specifying the date, time, place and agenda by the Secretary in consultation with the President.

If the secretary refuses or fails to issue notice though directed by the President shall issue notice of the meeting. All notices shall be sent under U.C.P. or to be delivered in persons.

C) 10 days notice will be given for the emergency meeting.

D) Requisition meeting will be called within two months of the receipt of the requisition signed by the members, number equal to the quorum. 7 days notice will be given to such meeting.

E) **Quorum** : The quorum for the meeting shall be 1/3 of the enlisted members



having voting rights.

If the required number of members is not present, the meeting will be deemed as adjourned for the time being and will be held after 1/2 hour at the same place and carry out the business on the agenda only. Adjourned meeting requires no quorum.

- F) The General Body shall have the power to make, alter, amend, repeal, or modify the constitution, rules and regulations by simple majority and aims & objects by 2/3 majority in the meeting. Subject to additional restrictions in section 12 of Society Registration Act.

10) Executive Committee :

A) The Executive Committee shall be constituted as follows.

- 1) All office bearers and Secretary.
- 2) Two representatives elected by founder members from themselves
- 3) Two representatives elected by honorary members from themselves.
- 4) One representative elected by the representatives of the institution members from themselves.
- 5) Two representatives elected by donor members from themselves.
- 6) One representative elected by sympathiser from those having voting rights at the General Body from themselves.

Note : The election of above categories shall be by secret ballot if necessary.

8) From Associate Members-

- d) One from Sakhar Kamgar Hospital Trust, Ahmednagar.

B) The President of the General Body will be the Chairman of the Executive Committee. In his absence the Vice-President elected by the Executive committee.

C) Secretary, Treasurer and Joint Secretary shall be elected from members of Executive Committee, shall hold the same position for General Body.

D) All members of Executive Committee are trustees of the trust.

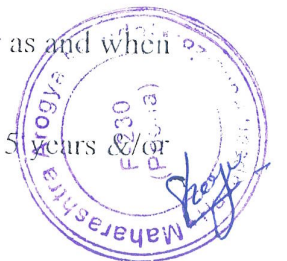
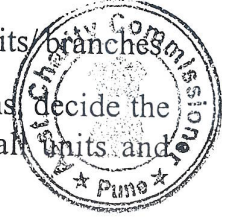
11) A) Powers, Duties and Responsibilities of the Executive Committee.

- a) To admit the members of different categories.
- b) To elect from themselves the Secretary, Treasurer and Joint Secretary. To appoint consultants and head of the departments/ units/ branches, C.M.O., Principal and Superintendent of Hospital.
- c) To adopt and recommend to the General Body the Annual Report, the



Audited statements of MAM and all its units/ branches.

- d) To consider and pass the Annual Budgets of MAM and its units/ branches.
 - e) To appoint permanent employees, to decide their promotions, pay scales and service conditions of the employees of all units and branches.
 - f) To authorise and nominate persons for operation of Bank Accounts.
 - g) To purchase, acquire by gifts, by lease, in exchange or otherwise any movable or immovable properties and any rights and privileges.
 - h) To sell, improve, manage, develop, mortgage, dispose off, or otherwise to deal with all or any part of the properties and rights of the MAM subject to the provision of section 36 off B.P.T. Act.
 - i) To accept deposits, to borrow or to take loan with or without mortgaging trust property, subject to the provisions of B.P.T. Act.
 - j) To make rules and regulations for the efficient and proper functioning of the several units, departments and branches.
 - k) To start new activity of the trust.
 - l) To create or abolish posts, start, amalgamate or close department.
 - m) In absence of any specific resolution by Executive Committee, the Secretary shall sign and execute all documents on behalf of trust. He shall have authority to sue or be sued for the trust.
 - p) Generally to do all such other acts and perform duties and to exercise all such powers as may be necessary or incidental to the carrying out of objects of the MAM.
 - q) To prepare the rules of elections and put before the General Body for approval.
 - r) Any other business with the permission of the Chairman.
 - s) To award punishment such as demotion, removal or dismissal if an employee commits misconduct or misbehaviour.
- B) The meeting will be called by the Secretary in consultation with the President. 10 days notice for routine meeting and 5 days notice for emergency meeting will be sent under certificate of posting or delivered in person. In case if the Secretary fails to call the meeting then the President shall call the meeting.
- C) Quorum will be 1/3 of the enlisted members.
- D) Executive Committee will meet ordinarily once in 3 months or as and when necessary.
- 12) A) The Executive Committee shall hold office for a tenure of 5 years &/or



until the successor is installed. No act of Executive Committee shall be illegal on the ground that its tenure is over. If any vacancy arises in the executive committee on account of death, resignation etc. executive committee shall co-opt member in vacant place from the same constituency. The tenure of the co-opted member shall be for the period for whom he is co-opted.

B) The Executive committee shall have power to appoint sub committee for particular purpose within its jurisdiction whose report shall be placed before executive committee for consideration.

14) Secretary

The Secretary will be elected by executive committee from themselves. He will be overall incharge of all the activities of MAM.

Powers, Duties & Responsibilities of the Secretary.

- a) To direct, co-ordinate and control the various activities of the MAM
- b) To supervise and control the staff of the MAM and prescribed their duties.
- c) The secretary shall be the ex-officio member of the all the sub-committees concerned with the various functions of the MAM.
- d) He shall correspond on behalf of the MAM and shall represent MAM for legal purposes and documents without any personal liability.
- f) To perform such other duties in connection with the affairs of the MAM as may, from time to time, be deemed necessary in the interest of the institution.
- g) He shall appoint the employees on temporary basis.
- h) He shall prepare Annual reports and place the same before executive committee and thereafter before General Body.
- i) The Secretary or his nominees will be the presiding officer of all elections.
- j) The Secretary shall cause to be conducted or shall conduct internal enquiries of employees and shall have power to award punishments except demotion, dismissal or removal.
- k) He shall keep records and registers of the trust as required by different laws.

15) Joint Secretary :

The Joint Secretary will be elected by the Executive Committee from themselves.

Powers, Duties & Responsibilities of the Joint Secretary.

- a) The Joint Secretary shall assist the Secretary in all his work in all the activities of trust.
- b) He shall work and act as per direction of the secretary from time to time.
- c) He shall perform all such other duties as the Executive Committee may require him to do.



17) General

- a) Financial year will be 1st April to 31st March
- b) No decision of anybody shall be invalid on account of informality or irregularity, provided the proceedings are not prejudicially affected

18) The committees of branches/ units of Trust shall be as follows

- i) Local managing committee for college as provided by Maharashtra University of Health Sciences Act 1998.
- ii) Secondary School committee as provided by secondary school code.
- iii) Primary school committee as provided by the code.

The composition of these three committees and their functions shall be as provided by the respective Acts, statutes etc.

iv) Hospital committee shall be as follows.-

- a) Secretary of the trust
- b) Joint Secretary of the trust.
- c) Two honorary doctors
- d) Chief Medical Officer
- e) Metron
- f) Administration - Co-ordinator
- g) Two employees of hospital elected from themselves
- h) Government representative - Deputy Director

Powers and Functions - To run the hospital efficiently is the responsibility of hospital committee. The committee shall frame rules and regulations for proper and efficient services.

The duties of hospital committee shall be -

- i) To prepare budget, to keep accounts, to propose patients fees to executive committee, to make day to day purchases, to recommend to executive committee for purchase of new costly equipment, to prepare monthly reports and to submit them to executive committee.
- ii) To maintain discipline in the hospital, to redress the grievance of patients, staff and others, to appoint medical and para medical and other staff.
- iii) To create health awareness, to conduct refresher courses and para medical courses, to conduct health camps, to render medical help in the event of calamities.
- iv) To conduct and encourage research activities.

19) PRESIDENT

The President will be elected by the General Body from among themselves.

Powers, Duties & Responsibilities of the President.

- a) The President shall preside over the meetings of General Body and Executive committee. In his absence the Vice-President shall preside over both meetings.
- b) The President, Vice-president and presiding officer as the case may be, shall have casting vote in case there shall be equal votes for and against any proposition.
- c) The President shall have general control over the activities of the trust. If found necessary he shall give instructions to committees and office bearers. He shall also report major failings noticed by him to executive committees.

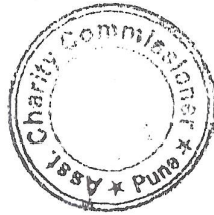
20) TREASURER

The Treasurer will be elected by the Executive Committee from themselves

Powers, Duties & Responsibilities of the Treasurer

- a) The treasurer shall cause to keep and maintain the accounts of the trust.
- b) The treasurer shall prepare the budget and annual accounts. He shall get the Annual accounts duly audited and place the budget and audited accounts before Executive Committee and General Body.
- c) The treasurer shall receive unconditional donations to trust, cause to pass receipts of the accounts and shall receive grants, contributions, membership fees.
- d) He shall have control over the financial situation of the trust and shall appraise the same to the president and executive committee.

The income and property of the MAM from wheresoever derived shall be applied solely for the promotion of the aims and objects.



[Handwritten Signature]

Secretary

Maharashtra Arogya Mandal,

Hadapsar, Poona 28.

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